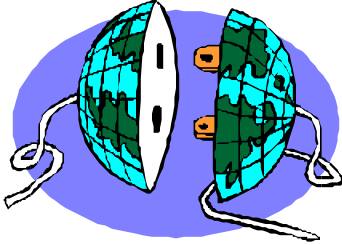


AMI TIME-S to be Discontinued

By Steve Guarnieri



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- o The Evolution of HII
- o From the President
- o AMI University network CBTs, certifications and upcoming classes
- o The Optional HIPAA Claim Summary Report

Newsflash: The March 2003 issue is the last issue you will ever receive of the AMI TIME-S newsletter. The July 2003 newsletter will be Volume 1, Issue 1 of the HII-TIME-S. Of course, you can expect to receive the same high quality information in the newly named newsletter.

What does the HII mean in HII TIME-S? HII stands for Health Informatics, Inc. Effective January 1, 2003, HII is the corporate parent of both AMI Healthcare Systems Group (AMI) and Healthcare Management Group (HMG). HII is a new corporate entity created by the owners of AMI and HMG for the purpose of consolidating ownership and streamlining processes. AMI and HMG are organized as operating departments of HII. Founded in 1981, AMI is a leader in electronic medical records and billing software solutions in the chronic disease market, especially dialysis. Since 1992, HMG has provided outsourced billing solutions to private practices and dialysis facilities.

This consolidation will help both companies become more efficient—to save time and money. HII will manage all aspects of operations, which were previously run separately. These functions include payroll, human resources, and accounts payable and receivable. AMI and HMG will also gain from consolidated taxes and employee benefits under HII.

Furthermore, we are able to save time with our training and development efforts. For example, the HIPAA privacy training can be done for both companies at one time. Also, training on new billing functionality can be scheduled once for both companies. And since HMG uses the TIME™ System to perform outsourced billing services, we are able to beta test our new versions quickly and reliably, and we have a wellspring of new ideas for billing system development and improvement.

Sales & Marketing will be integrated within HII. Marketing materials will predominantly reflect the HII brand—yet AMI and HMG will continue to be referenced in our materials as we phase in the HII brand. All marketing initiatives will reflect an integrated approach to AMI and HMG as HII. During 2003, if you are looking for us at a trade show, we are exhibiting as HII. Look for our large sign which uses this logo:



The HII Regional Account Executives (RAEs) represent both AMI and HMG. RAEs are knowledgeable about all products offered, and because we are one company, our RAEs will be able to offer unique, unmatched solutions utilizing the services of both companies.

(Continued on page 2)

From the President

In Service We Trust

By Elizabeth A. Evans

In times of uncertainty such as these, there is an increasing need to feel certainty about the organizations in which we invest our trust as well as about our ability to protect loved ones, ourselves, and the organization for which we work. This message directs itself to trust and protection.

It is a given that we cannot demand trust—we must earn it. Once lost, it is very difficult to reclaim. One of the ways HII—the company within which AMI Healthcare Systems Group and Healthcare Management Group operate—works to earn and keep our clients' trust is by adhering to our published values (viewable on our website, www.hiiweb.com) and by routinely providing practical and useable information solutions as part of our Software Maintenance Agreement (SMA) with you. This *will* happen and always will.

For example, the newest release, V2002, contains the HIPAA transaction and privacy updates along with other new features available with it. I am pleased to inform you that the HIPAA transaction updates have been approved for Part B submission and the HIPAA transaction updates for Part A are currently in testing, with acceptance anticipated very shortly. Most likely they will have been approved before you receive this Newsletter.

Also available with V2002 is the ability to conduct on-line electronic claims status verification. This new functionality electronically checks to see whether an intermediary has approved the payment of a set of claims sent electronically and if not, why not. As so many of us know, the uncertainty of an intermediary's approval can stir some anxiety. This new functionality is the means by which the status of a set of electronic claims can be checked on-line so that, when necessary, appropriate, timely action can be taken.

I am also pleased to let you know that user documentation for this release will be distributed on a CD in a readily readable and printable format. Each CD will include Adobe Acrobat Reader and each document will have a table of contents with bookmarks for easy browsing. Our plan is to make all our user documentation available on CD in the future.

Final Note

A core value of HII is the following. "Clients are the reason we exist. We will strive to be of service to

our clients and provide tools that will help our clients improve the quality of their services to their patients." In this you can trust.

(AMI and HMG = HII, *continued from page 1*)

In 2003, we will be transitioning the AMI website, currently located at www.amihealthcare.com, to the HII website, located at www.hiiweb.com. After 2003, we will continue to own the domain at www.amihealthcare.com to allow forwarding. Information for AMI and HMG products is at www.hiiweb.com.

Furthermore, the support and sales email accounts @amihealthcare.com will continue to work. You can email support by choosing support@amihealthcare.com or at the new email: support@hiiweb.com. These accounts will be handled in the same manner and go to the same inbox.

Although the emergence of HII from AMI and HMG has brought great changes, our clients should see no noticeable effect on their day-to-day operations. And our new newsletter will report on both component companies and reach clients of both. With these changes, we have laid the foundation for the future. We will continue to provide quality service. And we will stay focused on why we exist: our clients.

Hands On

Four new employees recently joined HII.

DENNIS BRAGG and DEBBIE GUARNIERI are Regional Account Executives in Marketing and Sales. Dennis, who holds a B.S. in Computer Engineering from Old Dominion University and an M.B.A. from Virginia Commonwealth University (VCU), was Vice President of Sales and Marketing for Atto Tek, Inc. in Northern Virginia, where he developed an anatomic visualization software suite into a subsidiary dedicated to automated disease detection. Debbie holds a B.A. in Health Education from VCU and has sales experience in the preventive health care industry.

BOB CUMMINGS is a new member of the Software Services Group, to which he brings database administration and Web programming expertise. A Computer Science graduate of Fairfield University, Bob can program in 12 languages and has performed security risk assessments for major hospitals and Fortune 500 companies.

LINDA THURSTON joined the Operations Department as an Administrative Assistant. Previously, Linda was the Office Manager for the Goochland County Fire Rescue Department and helped coordinate a 300 plus volunteer force of six fire and five rescue companies. In her spare time, Linda is out on the range, helping her husband raise beef cattle.

AMI University News

By Art Todras

As of January, 2003, both the Clinical Basics and System Basics CBT modules—part of the AMI ON-TIME E-learning series—are available on CD-ROM in a network version for the same low monthly cost as the single-user version. Each network CD comes with an installation program that places the application and media files on the client's server and a second installation program that provides each local PC with runtime capability and the option to load Adobe Acrobat Reader. A special password-protected option allows a Course Administrator to consolidate individual test scores. Interested? Contact your Regional Account Executive.



New AMI University Certifications

System Administrator:

Jane Pestick AMI Healthcare Systems

Clinical Administrator:

Rod Molina AMI Healthcare Systems



Mark Your Calendars

Register Now!

- ◆ Next ID² Training: May 12-14
August 11-13
- ◆ Next Advanced ID² Training: August 14-15

For further information, contact Art Todras, Director, AMI University: email (atodras@amihealthcare.com), FAX (804-934-9365) or phone (804-934-9370).

Or, check out the Quick Find guide on AMI's website: www.hiiweb.com. Follow the Training and Education link to the AMI University course catalogue, with descriptions, schedules, and pricing information on all AMI University courses. Use the on-line course registration form.

AMI Holiday Closings

Memorial Day Monday, May 26
Independence Day Friday, July 4

Optional Summary Report with HIPAA Electronic Claims

By Jeff Price

Testing is underway for HIPAA electronic claims (ANSI 837 Institutional or ANSI 837 Professional Claims). Soon, your claims will be submitted in the new format mandated by HIPAA.

For most users who submit electronic claims from the AMI TIME system, the paper copies of those claims are printed in CMS-1500 or UB-92 format. This requires at least one page for each electronic claim submitted. Unless you wish to study the detail of these claims after they have been submitted, you may prefer to have this information in a more concise summary format.

While a summary report format has been available in the past, most AMI users have not taken advantage of the option. When you switch to the new HIPAA format for your electronic claims, a new report format will also be available.

An example of the summary report for Professional Claims follows.

=====	
LINCOLN HEALTH CARE Interchange Control No : 000000004	Generated: 02/18/03 Sender ID : A1B2C3
MEDICARE PART B ELECTRONIC CLAIMS	PAGE 1
Provider EIN : 990011483	(ALVIN G LINCOLN MD)
COMO, LOUISE J CLAIM ID: 893500000009 DIAGNOSES: 380.16 476.1	Member ID: 113322238A
1 11/13/2002 11 HC:31575	2 115.00 1 (29)
2 11/13/2002 11 HC:99214:25	1 76.00 1 (28)
Claim Total:	191.00
WILSON, PRENTISS CLAIM ID: 970900000004 DIAGNOSES: 380.16 389.10	Member ID: 112233863A
1 12/17/2002 11 HC:99214	1 76.00 1 (10)
Claim Total:	76.00

ALVIN G LINCOLN MD Total Charges:	3403.00
File Total Charges:	3403.00
=====	

The line items on each claim show, from left to right:

AMI Healthcare Systems Group
2810 N. Parham Road
Suite 200
Richmond, Virginia 23294

(Optional Summary Report, continued from page 3)

sequential line-item number
date of service
place of service code
procedure code (“HC:” indicates it is a CPT or HCPCS code)
diagnosis pointer
line-item charge
service units
Apl Number in parentheses

The report format for Institutional Claims is similar to that for Professional Claims. The claim header information will include the claim dates, and the line items will show, from left to right:

sequential line-item number
revenue code
procedure code
date(s) of service
service units
line-item charge
Apl Number in parentheses

For each report format, the user may elect to omit the line-item information, to show just claim totals.

Any time a paper copy of any particular claim is needed for study, it can still be printed by using the ad-hoc application.

Under HIPAA requirements, the Institutional Claim format will be used for all dialysis claims. The Professional Claim format will be used for all physician billing as well as supply billing.

These formats will be included in the V2002 release. Clients that have upgraded to V2002 and wish to have the summary claim format may request it by calling our Support desk.

HII On the Run

Last November, several stalwart members of Health Informatics, Inc. competed as a company team in the nTelos 8K road race, an “under card” of the annual Richmond City Marathon. Go to our web site, www.hiiweb.com, to see pictures of these weekend harriers. They have an intense interest in TIME—in more ways than one!